Understanding the University Process for Student Reports

**Report An Incident**

- **Report to Law Enforcement**
  - Information reported to NDPD will be shared with University. Information reported to St. Joseph County Police may be shared with University.

- **Report to University Administration**
  - **Deputy Title IX Coordinator**
    - No contact orders issued.
    - Resource coordinators assigned.
    - Interim measures provided

  - If Office of Institutional Equity refers case to Administrative Resolution
    - Initial assessment of circumstances and complainant preferences by OIE to determine if case referred to University Resolution without complainant.

  - If OIE does not refer case to University Resolution
    - Complainant can request matter be referred to Administrative Resolution if respondent does not agree to participate.

  - If parties agree to Alternative Resolution
    - DTIXC communicates with parties to determine further options and next steps.

  - If parties do not agree to Alternative Resolution
    - DTIXC coordinates mutually agreeable outcomes

- **Administrative Resolution**
  - Involves continued investigation and could result in disciplinary action against a respondent
  - Complainant can choose to share as much or as little as s/he wishes.
  - Interviews conducted with complainant, respondent and any witnesses.

  - Within 14 days, the Title IX Coordinator will convene an Administrative Review Proceeding with the Administrative Review Board.

  - Within 10 days following the Proceeding, the Administrative Review Board shall make written determination of any policy violation and appropriate outcomes if applicable.

- **Alternative Resolution**
  - Remedies based process that is not intended to be disciplinary in nature.
  - Participation is voluntary and either party can request to end at any time.

  - Complainant can request matter be referred to Administrative Resolution if respondent does not agree to participate.

  - If parties agree to participate
    - DTIXC communicates with parties to determine further options and next steps.

  - If parties do not agree to Alternative Resolution
    - DTIXC coordinates mutually agreeable outcomes

- **Preliminary Investigative Report** available for Complainant and Respondent review and response.

- **Final Report** provided to participants and Title IX Coordinator. Title IX Coordinator convenes an Administrative Review. Parties may participate to clarify information to the Administrative Review Proceeding.

**Non-Confidential Resources**

- Information shared with non-confidential resources will be forwarded to the Deputy Title IX Coordinator for review.
- Residence Hall Staff, Faculty, Staff, NDSP

**Confidential Resources**

- Information shared will not result in a report or investigation.
- **On Campus**: UCC, UHS, Campus Ministry (professed religious)
- **Off Campus**: SOS, RAINN

For questions, please contact...

- **Counseling**
  - University Counseling Center: 574-631-7336
  - S-O-S Rape Crisis Hotline of St. Joseph County: 574-289-4357
  - RAINN (Rape Abuse and Incest National Network): 800-656-4673

- **Medical**
  - University Health Services: 574-631-7497
  - St. Joseph Regional Medical Center (SANE nurse available 24/7): 574-335-5000

- **Pastoral**
  - Campus Ministry: 574-631-7800
  - St. Joseph County Police: 574-235-9611

- **Deputy Title IX Coordinator**: 574-631-7728
  - DeputyTitleIXCoordinator@nd.edu

For full policies and procedures, please refer to duLac: A Guide to Student Life: dulac.nd.edu/important.